MEMORANDUM FOR: Director of Personnel

FROM

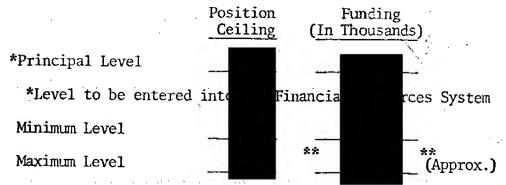
John F. Blake

Deputy Director for Administration

SUBJECT

: FY 1979 Program Call

- 1. Copies of the FY 1979 Program Call were previously forwarded to your Office. This booklet, together with attachments hereto, will provide overall guidance in preparing your FY 1979 Program Plan and projections for FY 1980-83.
- 2. The program control levels for use by your Office in this exercise are:



- 3. Please prepare an Office highlight statement commenting on at least the following items covering the first five to six months of FY 1977.
  - a. Evaluation of major accomploshments toward missions and functions of your Office.
  - b. Significant problems--resource--managerial--operational--etc. relating to high-level objectives.
- 4. Identify and describe key issues for FY 1979 that you feel have Directorate/Agency significance.

E2 IMPDET CL BY 009588

## Approved F Release 2002/01/08 : CIA-RDP84-006 000200080011-5

- 5. Comment on whether or not your Office has anticipated receipts of from foreign governments. If so, provide details on amount, purpose and impact on Agency programs and policies in your covering memorandum.
- 6. Attachment 1 and 2 should be completed to provide summary information on Office maximum/minimum programs. Details are to be provided in Resource Package sections.
- 7. Attachment 3 must be completed if applicable. Details are to be provided in Resource Package section. The Directorate has been requested to provide a schedule on total resources devoted to FOIA/Privacy Act requests.
- 8. Attachments 4 and 5 provide the DD/A and Comptroller schedule for Program submission and review.

25X1A

John F. Blake

Atts.

25X1A

DDA/BS: daq (15 Mar 77)

Distribution:

Orig. - DDA/BS Subj.

- 2 DDA/BS
- 2 Adse
- 1 JFB Chrono
- 1 DDA/Chrono

	OFFICE OF		<del></del>	
	FY 1979 MAXIMUM PR	)GRAM	•	
	•**			
The following Items/Priority I, first, etc.).	rograms are proposed for consid Details should be provided in	eration over the desource Package	e principal le e write-up.	vel program:

Approved For Release 2002/01/08 : CIA-RDP84-00688R000200080011-5

Attachment #1:

		OFFICE OF		
		FY 1979 MINIMUM	PROGRAM	
701 - C 4 -				
	ing Items/Programs wo first; Least Importa	ould be reduced/eliminatent, last). Details show	ed in order to achieve Minuld be provided in Resource	nimum Program: ce Package write

Atta	chme	an+	# 7

FUNDS

Approved For Release 2002/01/08 : CIA-RDP84-00688R000200080011-5

OFFICE OF

Resources Devoted to FOIA/PRIVACY ACT Requests

Details to be provided in Resource Package Write-up

(Dollars in Thousands)

RESOURCE PACKAGE	FY 1977 POS. FUNDS	POS. FUNDS FUNDS	PC

## DDA

## FY 1979 PROGRAM SCHEDULE

4 April 1977 (3) Copies of initial Office FY 79 Programs due in to DDA

(a) DDA Budget Staff Review

5-20 April

- (b) DDA and A/DDA meeting with each Office Director to review FY 79 Program Levels
  - (c) Final Office Adjustments as necessary
- 25 April (5) Copies of final Office FY 79 Programs due in to DDA
- 4 May 1977 Directorate and Office responses to Program Call due in O/Comptroller.

Approved Release 2002/01/08 : CIA-RDP84-00 R000200080011-5

## COMPTROLLER 1979 PROGRAM SUBMISSION AND REVIEW SCHEDULE

4 May	Component and Directorate responses to Program Call due in O/Compt in four copies (plus three extra copies of the Directorate overview so that a copy can be sent to each Deputy Director).
3 June	Draft Program Book to Directorates
8 June	Directorate Comments Due
13 June	Final Program Book distributed to Executive Advisory Group
16-17 June	DDCI/EAG Review .
18 June	DDCI/Review
22 June	Agency Program to PRC
27 June - 15 July	PRC Review
12 Aug	1979 OMB Budget submissions from Directorates due in O/Compt
1 Sept	Agency budget due to OMB